



APPLICATION FOR AND CERTIFICATION OF ELIGIBILITY FOR  
SALES TAX EXEMPTION  
BELVIDERE/BOONECOUNTY ENTERPRISE ZONE #4

PROJECT NUMBER  
(to be assigned after approval by the IDOR)

**TO THE BUILDING MATERIALS RETAILER:**

This is to certify that the project named below is located with in the **BELVIDERE BOONE COUNTY ENTERPRISE ZONE #4** and is eligible for the State of Illinois and Local Sales Tax Exemption on building materials associated with rehabilitation, renovation, and/or new construction for this project. Once the rehabilitation, renovation, and/or new construction is complete and all building materials required for this project have been acquired, the owner and/or the general contractor is no longer eligible for exemption for this project. **Any new project on the same site/premises will require a separate certification by the ZONE ADMINISTRATOR.** Please retain a copy of this certification for your records.

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**ENTERPRISE ZONE BUSINESS INFORMATION**

Legal Business Name

NAICS Code of Business in Enterprise Zone

Mailing Address

City, State, Zip Code

Name of Business Owner

FEIN

Unemployment (UIN)

Phone Number

Email Address

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Signature and Certification of Owner

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Printed Name of Owner

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**PROJECT REPRESENTATIVE (CONTRACTOR, ETC.) INFORMATION**

Project Representative

Project Representative Street Address

City, State, Zip Code

FEIN

Unemployment (UIN)

Phone Number

Email Address

Project Number and Description of Project

Building Permit Issue Date

FTE Jobs Created by  
Project

FTE Covered Employees at Project Initiation

FTE Jobs Retained by  
Project

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**PROJECT DETAILS**

Project Classification

Industrial      Commercial

Is this project a result of a move from a different location?

NO                      YES

If yes, provide City and State of previous location

**PROJECT VALUE, ESTIMATE OF BENEFITS AND CALCULATION OF ZONE FEE**

Estimated Project Completion Date

Estimated Labor Cost

Contract Amount

% of Contract Consisting of Building Materials  
Qualifying for Exemption

Estimated Cost of New Construction (f)

Estimated Cost of Renovation/Rehabilitation (g)

Estimated Cost of Site/Site Improvement (h)

Estimated Cost of Capital Equipment (i)

Total Capital Investment of Project (j) = f+g+h+i

**BENEFIT CALCULATION**

Total Cost of Construction Material (z)

Average Zone Sales Tax is 6.75% .0675

Estimated Amount of Exemption for Purchased Materials (z) x .0675

**FEE CALCULATION**

Total Cost of Construction Materials z from above

Enterprise Zone Processing Rate .005

\* Total Enterprise Zone Processing Fee (z) x .005

*\* All applications will be processed once Growth Dimensions receives the Enterprise Zone fee. Applications will be processed in the order they are received. Incomplete applications will not be processed until all required information has been submitted. By signing below, you acknowledge that you will pay the processing fee and understand that failure to do so will result in delays or non-issuance of the half-off building permit rates. Additionally, you acknowledge that you will return to Growth Dimensions at the end of your project to close out your project. You also acknowledge that you are required to report with the Illinois Department of Revenue and follow their reporting guidelines.*

\_\_\_\_\_  
Signature and Certification of Applicant

\_\_\_\_\_  
Printed Name of Applicant

**CERTIFICATION OF ELIGIBILITY**

This project is certified for sales tax exemption and reduced permits fees for one year from the date below.

\_\_\_\_\_  
Belvidere-Boone County Enterprise Zone Administrator

\_\_\_\_\_  
Approved Certification Date

**Form can be submitted to : info@growthdimensions.org or 401 Whitney Blvd. Belvidere, IL 61008**